

**Work Location:** Projects Throughout Maine & New Hampshire

**Job Type:** Full Time / Competitive Salary Commensurate with Experience

**Sheridan Construction Corporation** is seeking full-time project managers to oversee commercial, light industrial, and institutional construction throughout the state of Maine and New Hampshire.

**Who We Are**

Sheridan Construction is one of Maine's premier commercial building contractors, providing general contracting, design-build, construction management, and engineering services to our clients. As Maine's Career Butler Builder®, we provide turnkey pre-engineered metal building, conventional steel and wood building solutions. Founded in 1947, we are proud of our 75+ year history, experienced and skilled workforce, and strong reputation for quality and integrity.

**Who We Are Looking For**

Dynamic and motivated project managers who can execute the on-site management of our projects. If you are a leader who takes pride in your work, have a strong work ethic and great attitude, and seek a rewarding career with a team willing to invest in your future, then we want to hear from you!

**Job Responsibilities**

- Supervise the total construction effort at an individual project site. Ensure the project is constructed in accordance with design, budget, and schedule. Be at the project whenever work is occurring.
- Communicate, plan, and enforce health and safety rules at the project. Chair weekly safety meetings. Document and record all safety issues.
- Set the project schedule and tempo in cooperation with the field supervisor. Develop, publish, and maintain a 2-3 week look-ahead schedule. Ensure that the necessary resources are available to meet the schedule.
- Schedule Subcontractors and Vendors to ensure timely completion of tasks. Communicate early and often to keep work on track and on time.
- Lead, motivate, and manage Sheridan labor forces at the project. Take an active role in mentoring and supporting team members.
- Provide quality control for all aspects of the work. Ensure all construction field documents are up to date, and that materials and workmanship complies with contract documents, approved submittals, and owner requirements. Document and record as-built conditions and changes.
- Submit detailed daily reports and timesheets documenting all activity at the project.
- Manage materials and equipment at the project, including field purchasing and delivery documentation.
- Chair regular project meetings with Subcontractors, Owners, Architects and Engineers, in conjunction with the field supervisor.
- Communicate regularly with the Project Manager, Owner, Architects and Engineers.

**Education and Experience**

- Two - or four-year degree in a construction, architecture, or engineering field is preferred.
- Other degrees, training, trade school, or equivalent verifiable work in construction will be considered.
- Previous experience successfully supervising employees and subcontractors on construction sites.

**Skills and Requirements**

- Ideal candidate will be a detail-oriented self-starter, with effective communication, organization, and leadership skills.
- Must be willing to travel to projects within the state of Maine and nearby parts of New Hampshire.
- Should possess thorough knowledge of all aspects of commercial construction (technology, equipment, methods, engineering, cost control, subcontracting, safety code requirements, etc).
- Should have the ability to read, analyze, and interpret documents such as contracts, drawings, specifications, safety rules, installation, and operating instructions, etc.
- Prior experience performing work in the concrete, structural steel, carpentry, siding, roofing, or pre-engineered building trades is beneficial.
- Should be comfortable with computers and mobile devices. Experience with software applications such as Procore, HH2, Sage CRE, Microsoft Project and Microsoft Office is desirable.
- State of Maine Driver's License.

**Benefits:**

- 401(K) Matching.
- Health insurance.
- Life insurance and Disability.
- Paid Time Off / Earned Paid Leave.
- Paid Holidays.
- Company issued truck - With fuel card.
- Competitive per diem when assignments require overnight travel.

The Sheridan Corporation is an Affirmative Action and Equal Opportunity Employer.

To apply, please visit our website at [www.sheridancorp.com](http://www.sheridancorp.com)

For further information contact us at (207) 453-9311.

ALL INQUIRIES ARE CONFIDENTIAL.



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[WWW.SHERIDANCORP.COM](http://WWW.SHERIDANCORP.COM)