|  |  |
| --- | --- |
| P:\Sheridan_MEDIA\Logos\Sheridan Construction\Final files\logo files\Sheridan_DL\Sheridan_Horizontal_LogoPNG.png | **APPLICATION FOR EMPLOYMENT** |
| AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER The Sheridan Corporation is an Equal Opportunity Employer and complies with all laws enforced by The Equal Employment Opportunity Commission (EEOC). The EEOC enforces the following federal laws: Title VII of the Civil Rights Act of 1964 (Title VII), the Age Discrimination in Employment Act (ADEA), the Equal Pay Act (EPA), and the Americans with Disabilities Act (ADA). These laws prohibit employment discrimination based on race, color, sex, religion, national origin, age, disability or in retaliation for opposing job discrimination, filing a charge or participating in proceedings under the laws. All qualified candidates will be considered for employment in accordance with these laws. | |

# GENERAL INFORMATION

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name (Last)** | **(First)** | | | | **(Middle Initial)** | **Home Telephone** |
| Address (Mailing Address) | **(City)** | | | (State) | (Zip) | **Other Telephone** |
| **E-Mail Address** | | **Are you legally entitled to work in the U.S.?**  Yes  No | | | | |
| **Race / Ethnic Group** **(Voluntary)**  White Black Hispanic American Indian / Alaskan Native Asian / Pacific Islander Other | | | **How did you hear about us?**  TV Radio Newspaper Career Center  Sheridan Website Other | | | |

# POSITION

|  |  |  |  |
| --- | --- | --- | --- |
| Position Applying | | | **Date Available** |
| **Are you willing to travel?**  Yes  No | **Are you willing to work overtime?**  Yes  No | **Are you 18 years of age or older?**  Yes  No | |
| **Have you ever been employed by Sheridan Construction Corporation?**  Yes  No | | **If yes, when?** | |

# EDUCATION AND TRAINING

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name and Location** | **Degree** | **Did you Graduate?** | **Year Graduated** |
| **High School** |  |  | Yes  No |  |
| **College / Technical** |  |  | Yes  No |  |

# VETERAN INFORMATION (Most recent)

|  |  |  |
| --- | --- | --- |
| **Branch of Service** | **Date of Entry** | **Date of Discharge** |

# EMPLOYMENT HISTORY (Most recent)

|  |  |  |
| --- | --- | --- |
| **Employer** | | |
| **Address** | | |
| **Job Title** | | |
| **From/To (Month/Year)** | **Supervisor’s Name** | **Telephone Number** |
| **Reason For Leaving** | | |
|
| **May We Contact This Employer?**   Yes  No | | |
|  | | |
| **Employer** | | |
| **Address** | | |
| **Job Title** | | |
| **From/To (Month/Year)** | **Supervisor’s Name** | **Telephone Number** |
| **Reason For Leaving** | | |
|
| **May We Contact This Employer?**   Yes  No | | |
|  | | |
| **Employer** | | |
| **Address** | | |
| **Job Title** | | |
| **From/To (Month/Year)** | **Supervisor’s Name** | **Telephone Number** |
| **Reason For Leaving** | | |
|
| **May We Contact This Employer?**   Yes  No | | |

# Reference

|  |  |  |
| --- | --- | --- |
| Name | **Address** | **Telephone Number** |
|  |  |  |
|  |  |  |
|  |  |  |

# General Information

|  |  |  |
| --- | --- | --- |
| Have you been convicted of any criminal violations of the law? (Anything after your 18th birthday) | Yes  No | (explain) |
| Do you have a valid driver’s license | Yes  No | What class is your license? |
| Do you have your own reliable transportation? | Yes  No |  |
| Do you have your own tools for the position applying for? | Yes  No |  |
| Are you willing to purchase the tools required for that position on a time basis? | Yes  No |  |

# Skills Survey

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Concrete Forming** | |  | **Reinforcing** | |  | **Steel Erection** | |  | **Roofing** | |
| Types of Forms | | Tied Rebar | Yes  No | Conventional | Yes  No | Metal | Yes  No |
| Applied form oil | Yes  No | Used Yoyo | Yes  No | Pre-engineered | Yes  No | Screw Down | Yes  No |
| Vibrated Concrete | Yes  No | Used Pliers | Yes  No | With Who | | Standing Seam | Yes  No |
| Troweled Top of Wall | Yes  No |  |  | Type of building | |  |  |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Metal Siding** | |  | **Rough Carpentry** | |  | **General Labor** | |  | **Other** | |
| Tin Snips | Yes  No | Framing / Sheathing | Yes  No | Shoveling | Yes  No | Finish Carpentry | Yes  No |
| Nibblers | Yes  No | Who did you work for | | Demolition | Yes  No | Equipment Operation | Yes  No |
| Impact Wrench | Yes  No | How much experience | | Jackhammering | Yes  No | Concrete Finishing | Yes  No |
| Erect Staging | Yes  No | Have you used Skill Saw /  Air Nailer / Table Saw | Yes  No |  |  | Welding | Yes  No |

# Skilled Questions

|  |  |
| --- | --- |
| What diameter is #4 rebar? |  |
| What is the true dimension of a 2x4? |  |
| Which direction does a skill saw blade turn? |  |
| What is purlin / girt/ bar joist? |  |
| What is a yoyo? |  |
| What is toe nailing? |  |
| What is a spud? |  |

**I certify the information contained in this application is true, correct, and complete. I understand that, if employed, false statements reported on this application may be considered sufficient cause for dismissal.**

### Signature of Applicant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| Zero-Tolerance Substance Abuse  It is the policy of Sheridan to maintain a workplace free of alcohol and illegal drugs and their effects. Employees are required to report to work and perform work throughout the day fit for duty. Sheridan has a zero-tolerance policy – any employee who is found to be using, in possession of, or under the influence of those substances while working will be subject to disciplinary action up to and including termination.  No employee shall be permitted to work if he/she is under the influence of a substance that prevents him/her from safely performing the duties to his/her job.  Sheridan does not allow employees to either possess or use medical marijuana while at work. No employee shall work while under the influence of medical marijuana. Any employee who uses or possesses medical marijuana at work will be subject to disciplinary action.  Any employee, who is taking medication (including prescription medication, over-the-counter medications, or medical marijuana) that may have an impact on their ability to work safely, must notify their supervisor prior to starting work. In this circumstance it may be necessary to obtain a medical opinion regarding the employee’s fitness for duty. |
| Applicant’s Certification and Agreement   1. The distribution or receiving of this application by The Sheridan Corporation does not imply or intend to imply an agreement or contract to employ the applicant. The purpose of this application is solely to allow persons a standardized form on which to submit their qualifications. This application will be considered valid for no longer than one year. Re-application is necessary after one year. 2. I authorize all persons, schools, employers, and organizations mentioned in this application to provide The Sheridan Corporation with any and all information requested by The Sheridan Corporation, and I voluntarily release such persons, schools, employers, and organizations from all liability for providing such information. 3. In the event I am employed by The Sheridan Corporation, I agree to comply with all its rules, regulations, and directives. I understand that my employment is for no stated term and is subject to termination at the will of The Sheridan Corporation. 4. I certify that all statements made by me during the application process are true and complete to the best of my knowledge and that I have withheld nothing that, if disclosed, would affect this application unfavorably. I understand that falsification, misrepresentation, or omission of facts called for in this application may result in denial of employment or immediate dismissal. I hereby acknowledge that I have read, understand, and consent to the above statements. 5. I also understand that if offered employment, I must prove my identity and my eligibility to work in the United States, prior to being employed. 6. I also understand that any offer of employment is contingent upon my completion of and The Sheridan Corporation’s evaluation of a post-offer physical examination. 7. I certify that I am a genuine applicant for employment and this application is being submitted solely for the purpose of seeking employment with The Sheridan Corporation and for no other reason. |